



**Bethel Township Board of Trustees  
June 25, 2024  
Workshop Meeting Agenda**

**CALL TO ORDER:** Time: \_\_\_\_\_ Presiding: \_\_\_\_\_  
Roll call: Int Fire Chief Schiebrell \_\_\_\_\_ Fiscal Officer Ross \_\_\_\_\_  
Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

**PUBLIC COMMENTS** on items on the Agenda

**ADMINISTRATION & ZONING ITEMS:**

1. Budget planning
2. Eric addition to the Road Dept
3. Review/update our Personnel Policies and Procedures Manual
4. Hook up GIS computer to the network, update GIS
5. Borrowing equipment – need sign-out sheet

**FIRE DEPT ITEMS**

1. Surplus equipment sales
2. Potential increase in FF/EMT pay
3. Purchase new 4" large diameter supply hose for the fire trucks using ARPA funds. See attached quotes

**ROAD DEPT ITEMS**

1. Repair work on culverts - Pisgah at Agenbroad, Singer Road, West Charleston Road.
2. Sinkhole repair Gibson At Julia
3. Blacktop repair singer Road
4. West Charleston Road repairs – status update and quotes

**FISCAL OFFICER ITEMS:**

1. Financial or status updates

**TRUSTEE ITEMS:**

1. Fire Dept discussion with Elizabeth Twp – status update
2. Outside counsel – use for zoning purposes?
3. Annexation Atty meeting – status update

4. Massage Parlors zoning wording
  - a. Public Hearing was held June 4, 2024, second hearing to be held on July 2, 2024 starting at 6:30 PM
  - b. See Bethel Township website for resolution containing proposed wording
5. Posting Twp Admin/Planning & Zoning Administrator, Fire Chief positions
  - a. Job descriptions
  - b. Interview committee
  - c. Questions to ask
  - d. Hiring procedure
6. Position for an anti-annexation employee
7. Joint meeting with zoning boards to update zoning resolution text
  - a. Five acre minimum
  - b. Reference ORC for junk cars so Sheriff can enforce

**OLD BUSINESS:**

***Administration***

1. Board retreat – on hold
2. Huber Heights annexation
  - a. Meeting representation
3. Walnut Street dead end
4. Archive Social
  - a. Further consideration?
5. Office Phone System contract – status update

***Zoning***

6. Boat Storage Facility – status update
7. Increase fees for zoning permits?
8. Files being brought back into zoning office

***Fire Dept***

9. ARPA purchase update
  - a. Radios – back ordered
10. VFDF annual certification – status update

***Road Dept***

11. Tree removal on Singer Rd. – status update
12. Road Paving – status update
13. Backhoe repairs – not fixed
14. Dump truck lighting package – ordered
15. Gravel
16. Township Road Dept building – outer service doors
17. New lawnmowers purchase with ARPA funds – status update
18. Cemetery gates
19. Friendship Park mapping

20. Ball fields at Friendship Park

21. Playground equipment for Friendship Park purchase with ARPA funds – status update

**Trustee Items**

22. Woodward Hill waterline extension – questions on this project

23. West Charleston gravity sewer – questions on this project

24. Trustee goals and objectives for 2024 and beyond

- a. Contact list update
- b. New meeting recording equipment
- c. Outstanding minutes

<i>Meeting Date</i>	<i>Type</i>
11/15/2022	ws
11/22/2022	Reg
1/18/2023	land use
2/7/2023	ws
2/10/2023	spcl
2/14/2023	reg
2/21/2023	ws
2/24/2023	emer
2/28/2023	reg
3/7/2023	ws
3/21/2023	ws
3/28/2023	reg
4/4/2023	ws
4/11/2023	hearing- reg

<i>Meeting Date</i>	<i>Type</i>
4/18/2023	ws
4/24/2023	land use
4/25/2023	hearing- reg
7/25/2023	land use
9/19/2023	ws
10/3/2023	ws
12/6/2023	ws
12/12/2023	hearing-reg
12/19/2023	ws
12/26/2023	reg
1/2/2024	ws
1/9/2024	reg
1/23/2024	spcl
1/30/2024	ws

<i>Meeting Date</i>	<i>Type</i>
2/5/2024	spcl
2/6/2024	reg
2/27/2024	ws
3/5/2024	ws
3/26/24	reg
4/3/24	hearing-reg
4/30/24	ws
5/7/24	reg
5/28/24	ws
6/4/24	hearing-reg
6/10/24	spcl

**OTHER DISCUSSION TOPICS:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**MOTION TO ENTER INTO EXECUTIVE SESSION**

1. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.
  
2. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session, which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and for the purpose to consider dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

Time in Executive Session: \_\_\_\_\_  
 Return to regular session time: \_\_\_\_\_

**ADJOURNMENT** motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_  
 Time: \_\_\_\_\_

# Atlantic Emergency Solutions Quote



# QUOTE

13051 Redwater Drive  
 Chester, VA 23836  
 (800) 442-9700  
 equipmentorders@atlanticemergency.com

Quote NO. 61472  
 Employee NO. 1351  
 CUSTOMER ID  
 DATE 06/07/2024  
 EXPIRATION DATE 07/07/2024

**Bill To** Bethel Township Fire Department OH (Miami Co.)  
 8735 S 2nd ST  
 Tipp City Ohio 45371-9713  
 United States

**Ship To**

SALESPERSON	SALESPERSON CONTACT#	DELIVERY CONTACT	DELIVERY CONTACT#	PO#	PAYMENT TERMS	FREIGHT OPTIONS
Randy Daniels					Net-30	Freight Included

QTY	ITEM #	NAME / VENDOR / DESCRIPTION	UNIT PRICE	LINE TOTAL
35	SO-3285	SO-3285 Snap-Tite/Fire Quip # HD40x100_40S / HydroFlow / 4-Inch Rubber Supply / Storz Couplings / Color = Yellow / Length = 100-Feet	\$622.43	\$21,785.05
3	SO-3286	SO-3286 SNAPTITE/FIREQUIP # HD40x25_40S / HydroFlow / 4-Inch Rubber Supply / Storz Couplings / Color = Yellow / Length = 25-Feet	\$313.64	\$940.92
3	SO-3287	SO-3287 SNAPTITE/FIREQUIP # HD40x10_40S HydroFlow / 4-Inch Rubber Supply / Storz Couplings / Color = Yellow / Length = 10-Feet	\$193.75	\$581.25
SUBTOTAL				\$23,307.22
TAX				0.00%
FREIGHT ESTIMATE				\$0.00
TOTAL				\$23,307.22

# Municipal Emergency Services Quote



(877) 637-3473

## Quote

**Quote #** QT1828865  
**Date** 06/12/2024  
**Expires** 06/27/2024  
**Sales Rep** Mitsdarfer, Paul  
**PO #** Supply hose  
**Shipping Method** FedEx Ground  
**Customer** BETHEL TWP FIRE DEPT - TIPP CITY (OH) - ON HOLD  
**Customer #** C216076

**Bill To**  
 Accounts Payable  
 BETHEL TWP FIRE DEPT - TIPP CITY (OH)  
 8795 S Second St  
 Tipp City OH 45371  
 United States

**Ship To**  
 BETHEL TWP FIRE DEPARTMENT  
 8735 S SECOND ST  
 TIPP CITY OH 45371  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
NX40Y-100-STZ			4" Yell Nitrex X 100' Storz	35	\$750.00	\$26,250.00
NX40R-25-STZ			4" Red Nitrex X 25' Storz	3	\$350.00	\$1,050.00
MATEX HOSE	NX40Y-10-STZ		NX40Y-10-STZ Custom MATEX HOSE 4" Yell Nitrex x 10' Storz	3	\$350.00	\$1,050.00

This order would qualify for free freight

**Subtotal** \$28,350.00  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$28,350.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

# Singer Road Tree Removal

Marked trees along Singer Rd. from west to east		Does tree need to be removed for safety reasons?	Alternate recommendation	Alternate price
DBH (inches)	Price for removal			
65	\$3,500.00	no	remove 4 main limbs over the road.	\$1,400.00
36	\$2,500.00	no	remove all limbs over the road up to 30' above the road. Remove all dead limbs over the road	\$750.00
32	\$1,800.00	no	Remove lowest large limb over the road	\$385.00
38	\$1,800.00	no	remove all limbs over the road up to 30' above the road. Remove all dead limbs over the road	\$750.00
22	\$750.00	yes		
22	\$750.00	yes		
14	\$500.00	yes		
30	\$1,750.00	yes		
40	\$2,500.00	no	remove all limbs over the road up to 30' above the road. Remove all dead limbs over the road	\$1,500.00
24	\$1,500.00	no	remove all limbs over the road up to 30' above the road. Remove all dead limbs over the road	\$750.00
36	\$2,400.00	no	This tree has two leaders. Remove the leader closest to the road for safety reasons. Leave leader closest to the woods	\$750.00
Total	\$19,750.00			
This price includes cutting tree as close to the ground as possible, chipping brush and leaving wood on site				